

Kerry's Piano Studio Information and Policy 2020

Please take the time to read the following. Agreeing to lessons signifies that you accept the terms and conditions of my studio policy.

TERMS

There are no lessons during Week 1 of Term 1, or Week 10 of Term 4, but otherwise I follow the State School Timetable – usually 10 weeks per term. Lessons will not be given or charged for on Public Holidays, unless arranged otherwise. Lessons are also available during school holidays by individual arrangement.

FEES & BILLING 2020

Half-hour private lessons are \$35.

One-hour lessons are \$65.

Second and further siblings are given a \$5 discount on a half-hour lesson.

Invoices are sent out early in the term and are payable by direct debit

- In full by end Week 5
- In 2 instalments by end Week 4 and end Week 9
- Fortnightly instalments

RESOURCES

Students are expected to purchase lesson books, albums of pieces and/or digital downloads of sheet music from time to time. I'm not able to distribute photocopies of copyrighted music because it is illegal, but also because I would like to support composers and publishers of music and because it is vital for students who want to play music for life, to begin putting together their own library of songs and pieces.

ABSENCES/MAKE-UP LESSONS

- If you give at least 24 hours notice, an alternate lesson time may be arranged no more than once per term. Make-up lessons will generally be scheduled during the holiday period after the term.
- With less than 24 hours notice, the lesson fee is forfeited. However, it's your lesson time, so a parent could send a sibling or friend along or have the lesson themselves. Even if a parent is not interested in having a lesson for themselves, it would be valuable time to discuss their student's progress and at-home practice strategies. If no-one is available to fill the spot, I will spend the time preparing materials, arranging a song or making a short instructional video for the student.
- No-show make-up lessons will not be offered again.
- If I need to cancel a lesson, it will be rescheduled.
- By default, there will be no lessons on Public Holidays. However, if you would like a lesson on a Public Holiday this can usually be arranged, and paid for on a casual basis (i.e. it won't be included in your Term Invoice)

PRACTICE REQUIREMENTS

Regular practice is essential if progress is to be made. A good rule of thumb is: 10 minutes a day, 5-7 times a week for Beginners and then add another 10 minutes per

session for each subsequent Grade Level. Scheduling a regular time for practice can be very helpful. Parental involvement in practice time can make a big difference to a child's level of motivation. Ask them to show you what they're working on each week, or even teach you. If they seem unsure of what they need to practice, please speak to me.

PARENT ATTENDANCE

Parents are welcome to attend some or all of their child's lessons as long as it is not disturbing for the lesson.

APPROPRIATE TOUCH

To facilitate progress and understanding of healthy movement at the piano, I may touch you/your child's hands, forearms, shoulders, upper arms, or neck. I may also ask you/your child to touch me in the same areas. If this is an issue please contact me.

LENGTH OF LESSON

Beginner students have half-hour lessons. As they progress, particularly if they wish to sit for examinations, it is recommended they have a longer lesson.

GRADE 3 – 5, 45 minutes

GRADE 6 and above – 1 hour

EXAMINATIONS

Students may sit for AMEB Piano or Piano For Leisure Examinations, or ABRSM Jazz Examinations if they wish, when Kerry deems them ready to do so. Students who are not well enough prepared will not be permitted to sit an examination, even if they are enrolled for it.

PHOTOGRAPHY

At the Annual Concert, I usually take a group photo of the performers and put it on my website. Please let me know if you do not wish your child to be included in this.

COLLECTION OF CHILDREN AFTER LESSONS

- parents need to collect their students punctually at the end of the lesson
- students are not allowed to wait for parents on the street but need to wait on the verandah (or inside for younger ones) until they see their parents have arrived
- if children are allowed to go home by themselves, parents need to send me an email, or note, to that end.
- parents need to provide me the names and contact details of any person authorised to collect their children

RISK MANAGEMENT STRATEGY

Please familiarise yourself with this document (on the website).

CONTACT DETAILS

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